

HEALTH PROMOTION SERVICE – QUARTERLY REPORT (Q1)

PROJECT TITLE Sex and Relationships Education Adviser					
	Activities and targets planned	Activities delivered and targets achieved	Evidence list	Variance	Action Plan to address any variance
April – June 09 (Q1)	To contact schools and post 16 providers – encourage to participate in service provided To receive an above average response	All schools received email and posted letter detailing advice and support available to them. Targeted schools also received phone calls	Emails. Letters, dairy and notes relating to phone conversations.	N/A	
	Speakeasy development appropriate for teachers (to explore own embarrassment/confidence etc) To have a flexible training programme developed for use in schools	INSET programme developed with built in flexibility to meet and address needs of schools. Successfully delivered on a whole school INSET day. Further bookings requested.	Training programme outline. Feedback forms Emails	N/A	
	Attend targeted training – Christopher Winter Programme (29/30 April 2009) To be trained (high level) to	Training completed to high standard over 2 days. Further training received 'in field' with senior trainer.	Training notes Feedback from senior trainer. Emails Feedback and	N/A	

	provide in-class continuing professional development for teachers in delivery of SRE	Extended reach of my work with schools and teachers – take up of CWP excellent.	requests from schools.		
	Establish direct teacher support with 5 primary & 1 Secondary 5 Primary and 1 Secondary explored and begun to develop effective SRE	Direct contact made with 10 primary and 2 secondary schools. All fully engaged in process, most received and completed training specific to their needs.	Emails Log of work completed in notes	N/A	
	Offered Parent consultation support in schools above Parent consultation process is qualitative	Parent support offered to all engaged schools. 4 schools received 'direct support' others guided through the process	Emails Log of work completed in notes	N/A	
	Collect training needs information (ongoing) Good response form schools	Training needs identified in schools in contact with. Excellent response form Primary. Poor from Secondary.	Emails Log of contact in notes.	Disappointing contact with Secondary	Attended and presented at PSHE Secondary INSET. Presented at NHSP Workshop day. Input planned for PSHE CPD.
	Activities planned		Targets planned		
July – Sept 09 (Q2)	Establish direct teacher support with 5 primary & 1		5 Primary and 1 Secondary explored and begun to		

	Secondary	develop effective SRE
	Offered CWP training to 5 schools Begun training 2 additional colleagues (Speakeasy, NHSP) in CWP	Successful training undertaken by schools Colleagues engaged and participating in training
	Healthy Schools - work alongside, develop common practice (particularly in relation to Healthy Schools PLUS)	Agreed protocols
	Speakeasy training for Teachers	Identified schools take up training
	Current training available to schools - key providers identified and awareness and communication of these made accessible to schools. Develop with NHSP	Database developed
	To have contacted Special Schools, established training/support requirements	Collated all information, set date for networked training