

HEALTH PROMOTION SERVICE – QUARTERLY REPORT (Q4)

PROJECT TITLE: Speakeasy					
	Activities and targets planned	Activities delivered and targets achieved	Evidence list	Variance	Action Plan to address any variance
Jan – Mar 2010 (Q4)	Further links with other agencies and community settings to increase our reach to diverse groups within Cornwall.	Met with; Foster Carer Worker in Bodmin to develop and deliver Speakeasy for foster carers	Diary E mail	Not delivered due to new contact CPD Trainer cancelling meeting	New date for initial meeting established.
	Continue Joint work with SRE Advisor Speakeasy, Christopher Winter Project (CWP), Speak It Teach It and Learning Disability (LD) development and delivery	Working group established with Parents of children with LD/PD and staff from Penryn ARB. Plans agreed for Whitstonehead, Doubletrees and Penryn ARB for 2010. Supported SRE advisor with CWP delivery at	Diary E mail Notes of meetings		

		7 Schools; St. Just, Grade Ruan, and Roskear Primary Schools and Penair, Cape Cornwall and Camelford Secondary Schools and St. Austell SSS. Speakeasy planned for each setting.			
	Print and distribute leaflets, develop web site	Leaflets finished and ready for print run.	Draft copy of leaflet Diary E mails	Process of consultation affected finish date.	April- draft leaflet to be sent to FPA and PCT Communications for approval, then for print run. 10,000 copies. Website domain to be secured.
	Plan launch/branding event for Speakeasy	Date agreed for late October	Diary		
	Train Facilitators in West Penwith	Trained 10 facilitators	Attendance record Diary		

	Deliver Speakeasy courses to parents and carers	Delivered 10 courses	Attendance records E mails Diary		
	Recruit Bank Facilitators	Recruited and trained 2 Parents and approached 2 existing Facilitators.	Diary E mails	Agreed with Line Manager to recruit 4 more Bank Facilitators.	Process underway - will confirm with existing Facilitators end of April. Parents due to start end of July.
	Deliver Speakeasy to Access students in Health and Social Care and Nursing in Bude and Camelford	30 students being trained in Camelford and Bude.	Attendance records E mails		