

Health promotion service - quarterly report (Q4)

Project title: SunSafe					
	Activities and targets planned	Activities delivered and targets achieved	Evidence list	Variance	Action plan to address any variance
Jan-March 10 (Q4)	To promote SunSafe activities and workshops to primary schools	100% of the primary schools in the county contacted	10 primary schools have booked for April – July.	0	0
	To deliver x3 talks to the Young Farmers Associations	3 talks were successfully delivered to St Buryan, Camelford and Callington (College) YFA	E-mails confirming visit	0	0
	To provide all water sports/activity centres in the county with sun safety posters/guidance etc	SunSafe posters and leaflets were posted to 100% of the surf schools in the county.	List of centres written to	0	0
	To contact 100 outdoor activities centres in the county and provide them with SunSafe guidance/resources	80 horse riding centres/ 20 walking holiday centres and 20 out door pursuits were additionally sent SunSafe posters and guidance for their staff and customers	List of centres written to x2 requested additional leaflets to display	+20 centres	0
	To deliver workshops/talks to x3 employers/employees through healthy workplace.	No talks were delivered this quarter, however,	Confirmation via e-mail of talks to talk place next quarter (April)	- 3	6 have been booked for the next quarter – the council (Carolyn house – x 2) waste depot (Bude, Bodmin, Liskeard, Wadebridge)

	To re-write to all GP practices across the Isles of Scilly and Cornwall who have not yet returned their SunSafe questionnaire	82 GP practices were re-written to. Responses received have been analysed	Responses received from 32 GP practices.	0	0
	To display the indoor and outdoor display at x8 events	The indoor and outdoor display was visible at x4 events	Event booking form emails	-4	
	To continue work with the health and CSA Liaison ref a sun policy in schools	6 Primary schools have requested additional information ref including a SunSafe section in their school policy. 2 school policies have been updated	Healthy schools SunSafe enquiry forms Sun policy guides for schools	+ 8	Discussions are in progress to make SunSafe a compulsory part of the school policy county wide
	To work with the SW PHO to set up a SunSafe strategy	I have attended x6 meetings to share SunSafe good practice with the SWPHO, Communications teams from Plymouth, Devon and Torbay, as well as with Tony Gray	The SunSafe logo/resources and our success are now being applied across the whole of the SW. Campaign strategy	+ 1	
	Design of an innovative new primary school leaflet	A prototype primary school leaflet using the SunSafe logo has been produced	prototype	+ 1	The prototype needs to be confirmed by the steering group.
	Working with the community	Relationships have been made with pupils parents who are keen to help volunteer and spread the SunSafe message	e-mails	+ 1	Parents details have been passed to MAP
	Partnerships	Partnerships have been formed with CBA (Cornwall blind association) and the	Meetings e-mails	+ 2	

		PCT's Business Support Officer			
	Database from mole clinics	The mole clinic data from 2009 has been formatted and ready to be graphed/analysed.	database	+ 1	
	website	To research and produce detailed information about BCC, SCC and melanoma for the website with images.	Written Awaiting approval	+ 1	
	Face book and SunSafe	Research completed re setting up a SunSafe face book page.	e-mails	+ 1	To actually set up the face book page ASAP
	Events – to book a minimum of 10 ready for summer	9 events have successfully been booked and confirmed for summer	Booking confirmation	- 1	Next quarter additional events will be booked