Health and Safety

Establishment of a secure and safe environment and the promotion of safe practice within and beyond the curriculum

Criterion Eight

School	Please indicate progress to date and/or target area to be addressed
1. Does the school have a Health and Safety policy?	Yes ☐ No ☐
2a. When developing/reviewing the policy, who do you consult with:	
Staff	Yes ☐ No ☐
Governors	Yes ☐ No ☐
Parents	Yes ☐ No ☐
2b. How often is the policy reviewed?	Termly ☐ Annually ☐ Other ☐
2c. Do you have a named Health and Safety representative?	Yes ☐ No ☐ Name _____
2d. What arrangements are in place for advising supply staff about the policy?	
2e. Is there a Health and Safety committee?	Yes ☐ No ☐
Please list members' names, roles and responsibilities: Name Role	Responsibilities
2f. What risk assessment management tool do they use? (e.g. EEC Flamefast, Cornwall County Council H&S team)	
2g. Where do opportunities exist to discuss Health and Safety issues? (e.g. Staff meetings, Governors meetings etc)	Staff meetings Yes ☐ No ☐ Governors meetings Yes ☐ No ☐ INSET days Yes ☐ No ☐

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School	Please indicate progress to date and/or target area to be addressed
3. How does the school ensure that the building and its surroundings: are safe? have safe access for all to staff and visitor's car parks? are secure? are litter free? are accessible? are suitable for the intended use?	
4a. Are there safety procedures for arriving and leaving school?	Yes ☐　No ☐
4b. Who has the school consulted with on their perspective of access to and leaving from the school? (e.g. Cornwall County Council, Road Safety Dept and Safer Routes to School)	
4c. Is there a designated parking area for disabled drivers?	Yes ☐　No ☐
4d. Does the school have a 'Safe Travel Group'?	Yes ☐　No ☐
4e. In what ways are young people encouraged to take safe routes to school?	

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5. How often does the school update its first aid facilities?	Termly ☐ Annually ☐ Other ☐
6a. Is there a first aid service in place, with appropriately trained staff members who are known by all within the school?	Yes ☐ No ☐
6b. Are there named staff responsible for First Aid?	Yes ☐ No ☐
6c. Does the whole school know how to access the First Aid staff?	Yes ☐ No ☐ Don't know ☐
7a. Is safety education and risk management and awareness taught in the curriculum? e.g. Safe storage and handling of food Water safety, Beach safety, Fire safety, Home safety, Protective Behaviours **7b. To which year groups and in what curriculum areas?**	Yes ☐ No ☐
7c. Is First Aid training offered? (e.g. Young Lifesavers, St. Johns Ambulance, BHF No Fear, Emergency life support skills)	Yes ☐ No ☐
7d. Is Disability Awareness included within the curriculum?	Yes ☐ No ☐

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8. Does the school take part in safety activities? e.g.	
Road Safety	Yes ☐ No ☐
Cycle-wise training scheme	Yes ☐ No ☐
Swimming (ASA accredited)	Yes ☐ No ☐
Pedestrian Skills	Yes ☐ No ☐
First Aid (Young Lifesaver St Johns Ambulance)	Yes ☐ No ☐
Other – please state	Yes ☐ No ☐
9. Which outside agencies and visitors are invited to contribute to the development and delivery of safety education?	
10 Is work on Health and Safety supported by relevant school policies?	Yes ☐ No ☐
If 'yes' please indicate: Cycle safety	Yes ☐ No ☐
School road safety policy	Yes ☐ No ☐
Sun safety	Yes ☐ No ☐
Food hygiene	Yes ☐ No ☐
Other – please state	Yes ☐ No ☐
11. Which agencies and outside visitors are consulted on the development of these policies?	

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School	Please indicate progress to date and/or target area to be addressed
12a. How often are pupils' school medical records updated, eg allergies, food restrictions?	Termly ☐ Annually ☐ Other ☐
12b. How are staff informed about special requirements?	Yes No Staff meetings ☐ ☐ Daily meetings ☐ ☐ Noticeboards ☐ ☐
13. Is there a policy for medicines? Please attach a copy	Yes ☐ No ☐
14a. Are all staff and pupils aware of what to do in case of emergencies, such as asthma attacks, epileptic fits, etc? **14b. How are staff and pupils informed about this?** **14c. Do you have access for Emergency Services vehicles?** **14d. How often is this information updated?**	Yes ☐ No ☐ Don't know ☐ Yes ☐ No ☐ Termly ☐ Annually ☐ Other ☐
15. How does the school ensure that food technology takes place in clean and hygienic conditions?	
16a. What arrangements are in place for storage of hazardous equipment and materials (in Science, Technology, cleaning materials, etc)? **16b. How are staff and pupils informed about these through the curriculum?**	